

Grant Applications for Melksham on 13/02/2019

ID	Grant Type	Project Title	Applicant	Amount Required
3107	Community Area Grant	Melksham Shed Storage Container	The Shed Melksham	£1500.00
3151	Community Area Grant	Young Melksham new tables for cafe area	Young Melksham	£920.00
3092	Community Area Grant	King George V Playing Fields Splashpad	Melksham Town Council	£5000.00
3067	Community Area Grant	Bowerhill to Seend stile upgrade to kissing gates	West Wiltshire Group of the Ramblers Association	£2709.00
3126	Community Area Grant	Broughton Gifford Scouts Solar Power Conversion	1st Broughton Gifford and Holt Scouts	£515.00
3139	Community Area Grant	Keevil Cricket Club - Ground Equipment	Keevil Cricket Club	£1059.00

3107	Community Area Grant	Melksham Shed Storage Container	The Shed Melksham	£1500.00
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Submitted: 11/11/2018 16:37:27

ID: 3107

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Melksham Shed Storage Container

6. Project summary:

Melksham Shed workshop provides DIY activity for older people. The current workshop due to the expanding membership is unable to provide a secure store for materials or on going craft work.

7. Which Area Board are you applying to?

Melksham

Electoral Division**8. What is the Post Code of where the project is taking place?**

SN12 7FF

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Recycling and green initiatives

Other

If Other (please specify)

Older people

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

03/2018

Total Income:

£7194.00

Total Expenditure:

£3068.00

Surplus/Deficit for the year:

£6455.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£1000.00

Why can't you fund this project from your reserves:

The Surplus funds identified in the accounts were for the setting up of the workshop which has now been completed leaving a deficit of capital in reserve to provide the necessary secure store. Materials currently are outside in the elements. The reserves relate to the annual running costs 2018-2019

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£3000.00		
Total required from Area Board		£1500.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Planning process	234.00	Membership contribution	yes	500.00
Container purchase	2500.00	Donation received from projects	yes	352.00
Materials for set up	266.00	Local fundraise		2148.00
Total	£3000			£3000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The secure store will provide the ability to store safely materials used by the Shed members for community projects and personal craft work. The current storage is in the open and some materials have been stolen. The Shed is planning to run a community activity for early Dementia clients on a weekly basis which will require secure storage of the craft that is being created by them.

14. How will you monitor this?

Members of The Shed take full responsibility for the monitoring of activity to ensure that it complies with its constitution and aims.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Funding will be sort by crowd funding from other organisational grants together with further contributions by members and donations.

16. Is there anything else you think we should know about the project?

This project grant does not form part of any other larger project.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3151	Community Area Grant	Young Melksham new tables for cafe area	Young Melksham	£920.00
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Submitted: 10/01/2019 08:53:48

ID: 3151

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Young Melksham new tables for cafe area

6. Project summary:

Young Melksham require new tables for the cafe area in the Canberra Centre to the advantage of helping to let the building equip it for the Melksham Seniors group to run their Tea and Talk session on a Sunday afternoon and for use by our members during Youth Club sessions.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 7NY

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2017

Total Income:

£58988.00

Total Expenditure:

£63426.00

Surplus/Deficit for the year:

£-4428.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£10049.00

Why can't you fund this project from your reserves:

We have restricted reserve funds which are required for if we needed to deal with an emergency such as urgent repairs etc.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£920.00		
Total required from Area Board		£920.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed
GoPak 5ft round folding tables x 4	920.00			£
Total		£920		£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Young Melksham run youth club sessions at the Canberra Centre for young people aged 8 to 18 and up to 25 for young people with special educational needs and disabilities. We have contact with some 200-young people on a weekly basis including during the school holidays. We also let the building out to the general public and the Melksham Seniors Group are planning to start a Tea and Talk session in the Canberra Centre on Sunday afternoons. We also have a chairasise chair aerobics group working with older people every Tuesday and Thursday who gather for tea and biscuits after their session in the cafe area. The furniture that we currently have in the cafe area was inherited by us when we began using the building in 2015 and it is past the end of its useful life as much of it is broken. We require new tables which will benefit our club members who use the cafe area to socialise play games and participate in arts and crafts activities. We have identified replacement tables which are foldable thus allowing us to have age appropriate equipment available. The furniture will also help us to let the building thus making the charity more sustainable as it will make the cafe area more useful and aesthetically pleasing to those who would potentially like to hire the centre.

14. How will you monitor this?

Once the new furniture has been installed we will continue to work with users of the building to ensure it is best meeting their needs.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The provision of this new equipment will make The Canberra Centre a more sustainable and desirable venue providing a valuable long-term community resource.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3092	Community Area Grant	King George V Playing Fields Splashpad	Melksham Town Council	£5000.00
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Submitted: 30/10/2018 09:31:24

ID: 3092

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

The majority of costs are coming from the precept. As this is a large expenditure the Town Council are also seeking support for a small proportion of the overall cost.

5. Project title?

King George V Playing Fields Splashpad

6. Project summary:

Melksham Town Council are looking to enhance the local provision of play and recreational facilities within the town by putting in a much-demanded water-play facility within the King George V Playing Fields.

7. Which Area Board are you applying to?

Melksham

Electoral Division**8. What is the Post Code of where the project is taking place?**

sn12 6es

9. Please tell us which theme(s) your project supports:

Children & Young People

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

08/2018

Total Income:

£477530.00

Total Expenditure:

£356741.00

Surplus/Deficit for the year:

£120789.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£00.00

Why can't you fund this project from your reserves:

The Town Council has earmarked a substantial amount towards this project already. It is felt that it would not be possible to use more funds from reserves than have already been allocated.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£140500.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Features Surfacing	117500.00		Earmarked reserves	yes 112500.00
Fencing and Gates	9000.00		Earmarked Reserves	yes 9000.00
Grey Water Tank Water Supply	14000.00		Earmarked Reserves	yes 14000.00
Total	£140500			£135500

11. Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

King George Playing Fields represents a fantastic opportunity to enhance the local provision of play and recreational facilities. By putting in equipment such as the Splashpad Melksham Town Council are securing a much-demanded outdoor play facility and providing facilities for people to improve their health and well-being. In addition, a facility such as this is very universal and will meet the play needs of both able and less able children. This facility will help to bring the community together in a positive activity. By drawing people into the centre of town there will be a knock-on effect for local businesses.

14. How will you monitor this?

Visitor numbers will help track the number of residents benefiting from the enhanced service on offer. Additional feedback may also be gathered from council staff in attendance at the park.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The application is for assistance with the initial large capital outlay. Ongoing maintenance costs will be covered by the council precept within the towns maintenance and play areas budgets.

16. Is there anything else you think we should know about the project?

This project starts the initial phase of a larger project looking to improve the facilities across King George V Playing Fields. Melksham Town Council have currently earmarked a fund

totalling £501000 for the whole project but this would mean that other projects would be unable to proceed.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3067	Community Area Grant	Bowerhill to Seend stile upgrade to kissing gates	West Wiltshire Group of the Ramblers Association	£2709.00
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Submitted: 11/10/2018 11:19:25

ID: 3067

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Bowerhill to Seend stile upgrade to kissing gates

6. Project summary:

West Wiltshire Ramblers would like to carry out improvements to the Public Rights of Way network around Melksham Without and Seend Parishes. This project would replace 17 stiles with kissing gates between Bowerhill and the Kennet and Avon Canal. The paths include MELW65 SEEND18 MELW36 SEEND20 MELW37.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6RD

9. Please tell us which theme(s) your project supports:

Countryside, environment and nature

Health, lifestyle and wellbeing

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:
(money not committed to other projects/operating costs)
£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£7446.00		
Total required from Area Board		£2709.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
kissing gates	4250.00	Volunteer labour		2550.00
fence posts	136.00	Rights of Way input		1173.00
Cement	170.00	Seend PC	yes	600.00
Ballast	340.00	Melksham Without PC	yes	414.00
labour	2550.00			
Total	£7446			£4737

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This project will benefit the general public who have access to Public Footpaths which will be stile free opening up Public Rights of way to people who have limited mobility and who have found stiles difficult to negotiate. kissing gates provide much easier access for older walkers and dog walkers. By upgrading these paths we will encourage people to do circular routes and also promote walkers to leave the tow path and head further afield. These upgrades will provide improved walking between Seend and Melksham. The work will be carried out by Volunteers from the West Wiltshire Ramblers Groups Tuesday morning work party who will install the gates under the guidance of Wiltshire Councils Senior Rights of Way Warden for Central Wiltshire Paul Millard.

14. How will you monitor this?

by increased usage of the paths

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The kissing gates will continue to be in use for 30-50 years and so will provide a long-lasting benefit for many years to come

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3126	Community Area Grant	Broughton Gifford Scouts Solar Power Conversion	1st Broughton Gifford and Holt Scouts	£515.00
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Submitted: 30/11/2018 11:57:34

ID: 3126

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Broughton Gifford Scouts Solar Power Conversion

6. Project summary:

Broughton Gifford and Holt Scouts would like to purchase a Solar Panel and Generator to remove their reliance on a petrol generator for producing late night power

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 8LX

9. Please tell us which theme(s) your project supports:

Children & Young People
Countryside, environment and nature
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Sport, play and recreation
Technology & Digital literacy

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2018

Total Income:

£9654.00

Total Expenditure:

£8248.00

Surplus/Deficit for the year:

£1406.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£2000.00

Why can't you fund this project from your reserves:

The reserves are committed to ongoing maintenance projects such as refitting the aged and unsanitary kitchen at the Scout Hut recladding the external structure concreting the external space to make it more usable and building a secure external store

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£1030.00		
Total required from Area Board		£515.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Goal Zero Lithium 400	650.00	Fundraising	yes	325.00
Goal Zero Boulder 100 Briefcase	380.00	Fundraising	yes	190.00
Total	£1030			£515

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

1st Broughton Gifford and Holt Scout Group are in their 104th year and continue to go from success to success providing a full programme of activities and challenges to nearly 100 618-year olds from Broughton Gifford and the surrounding villages. Following on from Baden Powells initial camp in 1907 we place camping and outdoor activities at the core of our programme. We regularly take 30-40 of the older scouts on weekend and week-long camps and once a year we organise a Group Camp for over 100 young people and leaders. Another of the key elements of the programme is sustainability. As such we have made some changes to the way we camp. We have replaced chemical toilets with self-designed composting ones we recycle more and burn less we have even recently replaced our cable ties with reusable ones as part of a drive to cut down on and ultimately try to eliminate our use of single-use plastics. One of the big elements we would like to change is our reliance on our petrol generator when camping. This is used to provide late-night lighting in the cooking and mess areas and for charging leaders mobile phones GPS and action cameras. Solar technology has now reached a level where it is a viable alternative for use in the field if youll excuse the pun and we would like to invest in some equipment that will enable us to be more self-sufficient and environmentally sound.

14. How will you monitor this?

By the peace and quiet on campsites without the petrol generator running potentially upsetting our neighbours

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

No ongoing costs

16. Is there anything else you think we should know about the project?

Not applicable

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3139	Community Area Grant	Keevil Cricket Club - Ground Equipment	Keevil Cricket Club	£1059.00
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Submitted: 31/12/2018 16:03:32

ID: 3139

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Keevil Cricket Club - Ground Equipment

6. Project summary:

We are a small village cricket team supporting opportunities for approximately 30 members young and old to have the opportunity to play cricket in the village of Keevil. We are well supported by local members of the village however require additional funding to purchase equipment to enable our continued participation in Wiltshire league cricket. We are planning to purchase sightscreens and covers to improve the quality of our playing conditions and to meet future league requirements. We have raised some of our own funds towards this and continue to do so.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 6NE

9. Please tell us which theme(s) your project supports:

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

01/2019

Total Income:

£4385.57

Total Expenditure:

£3374.00

Surplus/Deficit for the year:

£1011.57

Free reserves currently held:

(money not committed to other projects/operating costs)

£1536.84

Why can't you fund this project from your reserves:

Reserves are required for league membership ongoing maintenance and other grounds costs.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£2118.00		
Total required from Area Board		£1059.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Sight Screens x 2	1840.00	Current Fund Surplus minus running costs	yes	600.00
Ground Covers x 1	278.00	Fundraising Events in the Village (Income raised in previous year exceeded this)		500.00
Total	£2118			£1100

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The primary benefactors will be the players supporters and local community of Keevil who will benefit from the clubs continued involvement in league cricket and improved playing conditions. The club is made up of approximately 30 members numbers for 2019 will be confirmed at the seasons start as well as supporting members who come to watch games - approximately 20 local supporters. Whilst we don't have a youth/children's section participants in the club vary in age 9-70 and ability as we are a club that is open to all. Our inclusivity means that even those who have never played cricket before are welcomed to be part of competitive or friendly fixtures bringing a sense of camaraderie and fun for all. Players will be the primary beneficiaries of this equipment benefiting from the upgrading of our current playing facilities. This will also enable us to host additional touring sides as well as improving the ground for current fixtures thus encouraging greater visitation to Keevil. They will also be used for open access sessions for nets and practice which we aim to do 2-3 times per season each year depending on weather. These are open to players of all abilities or those just interested in some gentle sport to support their well-being and good health. Regular game days are also open to all of the local public and we encourage opportunities for young players to practice at the ground before and after fixtures. We also make our pitch

and facilities available to local residents who may want to host their own games. Equipment could also be made available to the local community for use in playing fields or other areas when not in use by the cricket club. 2019 being our 70th anniversary as a cricket club in Keevil we are also planning on hosting an open day with an inter-village cup where everyone is welcome to participate and enjoy the facilities. This is planned to include activities for young people and to introduce new members and their families to the club.

14. How will you monitor this?

Through increased participation and ongoing usage of the cricket club by local members and non-members.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Maintenance and servicing of equipment will be funded by the club through our memberships and fundraising events.

16. Is there anything else you think we should know about the project?

na

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

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Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.
